

# Community Project Funding Request Form

This form is to submit a request for Community Project Funding for projects and activities that have a direct impact on New York's Fourth Congressional District (you can verify your Congressional District here: <https://www.house.gov/representatives/find-your-representative>).

Please read the below eligibility criteria and selection guidance carefully before submitting a request.

Submission of this information does not create a binding commitment on any party nor a guarantee that any organization or program will be awarded funding from any federal agency. Once submitted, this request may be made publicly available.

Only the following entities may apply for funding under the Community Project Funding Program:

- State, local and tribal governments
- Publicly owned entities (e.g. ports, universities, PUDs, etc.)
- Certain non-profit entities with a quasi-government purpose (e.g. Special Districts)

Projects will be assessed based on whether the project will address imminent threats to public health, safety or the environment, promote equity and inclusion for underserved populations or create sustained job growth and/or economic opportunity.

If you have questions about whether your organization is eligible to apply, please contact our office at 202-225-5516 for further assistance before submitting a request.

Deadline is COB April 14, 2022

[dsinclair@the-inn.org](mailto:dsinclair@the-inn.org) [Switch account](#)

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The name and photo associated with your Google account will be recorded when you upload files and submit this form. Only the email you enter is part of your response.

\* Required

Email \*

dsinclair@the-inn.org



First and Last name of Point of Contact \*

Jean Kelly

Point of Contact Email \*

jkelly@the-inn.org

Point of Contact Phone Number \*

516 486 8506

Name of Requesting Entity or Organization (legal business name, no abbreviations or acronyms) \*

The Interfaith Nutrition Network, Inc. (The INN)

Address of Entity or Organization \*

211 Fulton Ave, 2nd floor, Hempstead , NY 11550



The requesting entity is a: \*

- Non-profit
- Public (e.g. local government, public college/university, etc.)
- A non-profit entity with a quasi-government purpose (e.g. Special Districts)

If requesting entity is a non-profit, please provide evidence the entity is a 501(c) (3) (Respond N/A if public) \*

A Department of Treasury (IRS) district director letter on March 16, 1999 confirmed that the Interfaith Nutrition Network's FIN 11-2676892 was granted a 501 (c) (3) internal revenue code determination on April 1984

Name of Project/Program to be Funded \*

Expand Homeless Safety Net Services

Location of of the Project/Program (street number, street name, city, and zip code) \*

88-92 Madison Avenue, Hempstead, NY 11550



Detailed description of the project or program to be funded including data and/or evidence that demonstrates the public benefit \*

### Project Description

The INN will use this federal funding to renovate a newly acquired building to accommodate both the expansion of existing and the creation of new programs that will meet the needs of our growing guest population. In addition to the new 20,950 square foot building, the INN campus includes a 9,500 square foot soup kitchen, a 2-story 5,600 square foot social services building, and a 9,800 square foot warehouse. The social services building also houses the Center for Transformative Change (CTC), our clothing boutique and a room used for mental health counseling. These spaces are undersized and cannot meet growing service demands, and the building is not fully handicap accessible. The renovation of the new building will allow The INN to provide the following services:

- \* Expanded CTC with adequate handicap accessible space for our staff to meet individually with guests to develop plans of action that are custom tailored to meet their specific social services needs.
- \* Provide sleeping pods for temporary respite for guests during operating hours.
- \* Expanded Clothing Boutique with adequate space to develop an enhanced Dressed for Success work attire program.
- \* New clinic space that will enable our partner organizations to provide medical, mental health, and substance abuse counseling services on site, thereby eliminating transportation challenges that are often difficult for guests to overcome.
- \* New training suite for use in workforce development programs that will help the guests move toward a more stable future.

### Background to the project - Expand Homeless safety net services in Nassau County

The proposed project is in the Village of Hempstead and the target population is the very low-income population of Hempstead and surrounding areas. Hempstead is one of 16 communities across NYS designated as an Empire State Poverty Reduction Zone (ESPRI), and the only ESPRI-designated community on Long Island.

Since 1983, The INN has provided comprehensive services to address the issues of hunger and homelessness on Long Island. Our campus is located at 100-108 Madison Avenue, Hempstead. The goal of this project is to renovate 88-92 Madison Avenue, (a building that will be acquired in April 2022, next to our current campus location,) so that our services can be expanded.

Our campus in Hempstead currently offers the guests (the name given to all those who use our services) hot meals, showers, clean clothes, and social services assistance in locating housing, accessing government benefits, and connecting with medical, mental health, and substance abuse providers. In 2021 we provided 206,729 hot meals and held 17,669 individual meetings with guests to assess their specific needs so that we could provide them with targeted assistance.

Due to a continued increase in demand for our services we have outgrown our existing



facility which is not fully handicap accessible. Additional program space is critical so that our programs can function more efficiently and so that new programs, including on-site healthcare and workforce development training, can be developed. We plan to use funding acquired through this grant to renovate the interior of the new building to meet these programmatic needs.

Over many years The INN has the trust of the community which helps us to identify factors which can improve the health and wellbeing of each guest. The INN provides access to services not readily available in Hempstead and in doing so addresses the "Social Determinants of Health" that are barriers to becoming self-sufficient: access to food, income/employment, housing and healthcare.

The INN's Impact on delivering programs that address homelessness in Nassau County

The INN provides services that meet the objectives identified in SP-60 Homelessness Strategy – 91.215(d) as part of Nassau County's five-year plan to end homelessness. The INN's approach to addressing hunger and homelessness is patience. The INN moves at the pace of the guest. This long term-approach pays dividends because the guests have begun to trust that The INN is there to serve their needs. The INN meets three key objectives of the County's plan to address homelessness. Firstly, The INN has established an annual monitoring and reporting process of how each guest uses the services at the INN. Secondly, The INN is able to identify guests with mental illness who may be at risk for homelessness and with its partner, Central Nassau Guidance is providing mental health and substance abuse counseling support on site. Third, The INN is expanding and increasing access to services and resources that will assist homeless individuals and those on the verge of homelessness to receive essential assistance and improve their lives.

The INN has attracted partners to serve the community

The INN partners with many agencies so that we can provide individualized plans for those who are homeless. These partnerships include:

- The INN partners with Nassau County DSS to assist guests in need with access to public benefits and shelter placements. This relationship is critically important and we value it highly. INN staff have very frequent interaction with DSS regarding various guests and, their eligibility for services and we collaborate on ways to assist them.
- The Long Island Coalition for the Homeless (LICH). The INN is the Nassau hub for LICH and works closely with their staff to identify homeless individuals who meet their criteria for access to their supportive housing program.
- The INN partners with Central Nassau Guidance (CNG), a local provider of mental health and substance abuse treatment services, through a pilot program initially funded by the NYS ESPRI Initiative to provide onsite mental health and substance abuse services to help those in need face their life circumstances. This ongoing mental health program addresses the trauma individuals have suffered from living on the street, which is a critical need among those who have become homeless. The program provides psychological evaluations, medication management and counseling for those critically in need of behavioral health services.
- The INN also partners with the Long Island Federally Qualified Health Center (LIFQHC), offering primary medical and dental care to the Medicaid and uninsured population.



- The Women's Bar Association provides pro bono onsite legal services, and continues to be a valuable service for many guests.
- Northwell Health and the Nassau County Department of health provide vaccinations on site.

It is through these partnerships that The INN is best suited to identify a path that will give each person a chance to end their homelessness. This comprehensive planning and case management for each individual is what sets The INN apart. No matter how difficult a case, nor how long it takes, The INN continues working with each guest to try and find a way to help them. In many cases, the clock is reset and a new program developed to determine the right path for those who suffer mental health issues on top of their homelessness. The INN utilizes a cloud-based case management system to track the progress of the guests from the day they register, and the steps that are taken so each guest can move towards finding a home. The INN "monitors the activities carried out in furtherance of the plan and reviews the outcomes" to improve the paths that can be offered to each guest.

### The Need

The INN is unique on Long Island in the services it offers the community. It addresses the issues of hunger and homelessness by providing food, shelter and long-term housing and supportive services in a dignified and respectful manner. . The Mary Brennan INN (MBI) soup kitchen, is the largest on Long Island, and has operated in the Hempstead area for 39 years. In 2016, The INN opened The Center for Transformative Change (CTC) next to the soup kitchen where we provide social services resources. Since 2016, CTC has served 9,250 guests with over 61,000 visits. The demand for help to those in need to: attain proper ID, access government benefits, find DSS shelter placements, apply for a long-term housing solution while addressing any medical/mental health/substance issues they may have has never been greater.

The dramatic growth in visits to the CTC has resulted in the need for additional building space. The proposed renovation of our new building will benefit the Hempstead Community by providing easier access to CTC and the new facilities all at ground level. The new space will offer services for employment, job training and health/mental health programs that change people's lives. These actions will improve workflow and efficiency while providing the guests with one-stop services that focus on reducing homelessness, fostering economic independence and improving health outcomes that provide a reduction in hospital stays utilized by the guests whose needs are the highest.

We plan to use funding acquired through this grant to renovate the interior of the new building to meet these programmatic needs.

### Existing Resources

The INN has a 39 year history of donations from 25,000 individuals and 3,000 corporations and foundations as well as local government and community organizations support. The INN is the Nassau County hub for the Long Island Coalition for the Homeless and works closely with their staff to identify homeless individuals who meet their criteria for access to their supportive housing program.



The INN has served 15 million meals since inception, 39 years ago. CTC has now served over 9,000 guests and had 61,844 visits since starting operation in 2016. The number of visits grew to 17,669 in 2021 despite there being a pandemic. The visitor growth has meant that CTC has increased the hours of operation, and needs more space for volunteers and staff to see the guests. The INN guests continue to stabilize their lives through access to employment opportunities and public assistance benefits.

The INN provides services that meet the objectives identified in Nassau County's five-year plan to end homelessness. SP-60 –91.215(d). The INN has established an annual monitoring and reporting process of how each guest uses the services at the INN, is able to identify guests with mental illness who may be at risk for homelessness and with its partner, Central Nassau Guidance is providing mental health and substance abuse counseling support on site, and has expanded and increased access to services and resources that assist homeless individuals and those on the verge of homelessness to receive essential assistance and improve their lives.

The New Building – 88-92 Madison Avenue, Hempstead, NY 11550

The INN is in contract for the premises at 88-92 Madison Avenue (which is next door to the existing INN programs) and most of the preconditions to closing have been satisfied. A lender term sheet has been issued and is acceptable. The environmental due diligence has been completed and final closing details are being agreed to prior to scheduling the closing date. The INN expects to close on the purchase by the end of April, 2022.

The INN will renovate this building to accommodate both the expansion of existing and the creation of new programs that will meet the needs of our growing guest population. In addition to the new 20,950 square foot building, The INN campus includes a 9,500 square foot soup kitchen, a 2-story 5,600 square foot administrative building, and a 9,800 square foot warehouse. The administrative building currently houses the Center for Transformative Change (CTC), which provided social services, and the clothing boutique. Both of these spaces are undersized and cannot meet growing service demands, and the building is not fully handicap accessible. The renovation of the new building will allow The INN to provide the following services for the guests:

- Expanded CTC with adequate space for our staff to meet individually with guests to develop plans of action that are custom tailored to meet their specific social services needs
- Provide sleeping pods for temporary respite for guests during operating hours
- Expanded Clothing Boutique with adequate space to develop an enhanced Dressed for Success work attire program
- New clinic space that will enable our partner organizations to provide medical, mental health, and substance abuse counseling services on site, thereby eliminating transportation challenges that are often difficult for guests to overcome
- New training suite for use in workforce development programs that will help the guests move toward a more stable future

The project

The project has the following objectives designed to open the new facility as quickly as possible so that the Hempstead community can benefit from the additional program space and accessibility to services.



## Project Phasing and Timeline

The overall master plan for implementation of this Capital Improvement Project will be completed in stages.

Stage 1: Complete purchase of Building at 88-92 Madison Avenue and parking lots associated with the premises. – April 2022.

Stage 2: Identify a firm to develop final concept drawings. These drawings will show where the new program space should be in the new building so that more program space is available on the ground floor, resolving the ADA problems in the existing CTC space, and adding additional programming space for new programs such as workforce development. – August 2022.

Stage 3: Finalize detailed architectural drawings for the new and existing space. Logistics and phasing plans will be developed to evaluate materials and operational flow between the two facilities. Detailed construction plans will be developed for the new building – Jan 2023  
Design work for the new building will be coordinated with prospective partners to meet the following anticipated future needs:

- Central Nassau Guidance (CNG) – provide on-site mental Health counseling rooms and a waiting room.
- Long Island Federally Qualified Health Center (LIFQHC) – Provide on-site clinical rooms to expand the “Ask the Nurse “program.
- Workforce Development – Validate potential partners (SELF help) that can bring trainers on site for programs that meet the guests needs – (e.g. Home Health Aide).
- Provide space for on-site ESL and other courses that will help the guests move to self-sufficiency.

Stage 4: Finalize architectural plans for the existing campus to improve efficiency of those spaces once existing functions have been relocated to the new building at 88-92 Madison. – March 2023.

Stage 5: Integrating the new premises with INN data management and security systems as each area of the new building is completed so that INN staff have access to Apricot (The INN case management system) and the barcode reader system, which is used to capture the services that each guest receives from The INN. Security cameras both inside and outside the space will be required to ensure safety of staff and guests as well as connectivity to the public address system for universal communication between staff and guests. (November 2023)

## Why The INN should be supported with Congressionally Directed Spending

The Nassau County Community Health Assessment 2005-2010 identified health insurance, transportation and available physicians as the largest barriers to health and mental health services.

This project will bring critical medical services to one location and help overcome these barriers for the community to access health care. The INN has come to know each guest by name which helps us to open doors for guests to access food, housing and health care.

The proximity of the CTC to the MBI has been a critical factor in building transformative relationships with the guests. The pandemic has seen the needs for services climb. The



community needs this project so we can effectively impact the social determinants of health impacting their lives : access to food, income/employment, housing and health care.

The INN provides services that fulfills the objectives identified in SP-60 Homelessness Strategy – 91.215(d) as part of Nassau County's five-year plan to end homelessness. The INN's approach to addressing hunger and homelessness is patience. The INN moves at the pace of the guest. This long term-approach pays dividends because the guests trust that The INN is there to serve their needs. The INN partners with many agencies so that we can provide individualized plans for those who are homeless.

The INN is unparalleled in providing so many services at one location. The Additional space will bring more services under one roof improving the outcomes of those who seek our help.

The overall master plan for implementation of this Capital Improvement Project will be completed in stages.

The overall timeline for the project is 24 months, starting in May 2022 and completion by April 2024

May 2022 - December 2022 : project Pre-design and Architect selection

November 2022 - January 2023 : Architectural and mechanical Drawings

February 2023 - March 2023 : RFP and contractor selection, and logistics and phasing planning

April 2023 - May 2023 : Work permit approval

June 2023 - November 2023 : Construction

December 2023 - February 2024 - Finishing and installation of fixtures

Contingency - March 2024 - April 2024



**Justification for why this project represents a good use of taxpayer dollars \***

The Nassau County Community Health Assessment 2005-2010 identified health insurance, transportation and available physicians as the largest barriers to health and mental health services.

This project will bring critical medical services to one location and help overcome these barriers for the community to access health care. The INN has come to know each guest by name which helps us to open doors for guests to access food, housing and health care.

The proximity of the CTC to the MBI has been a critical factor in building transformative relationships with the guests. The pandemic has seen the needs for services climb. The community needs this project so we can effectively impact the social determinants of health impacting their lives : access to food, income/employment, housing and health care.

The INN provides services that fulfill the objectives identified in SP-60 Homelessness Strategy – 91.215(d) as part of Nassau County's five-year plan to end homelessness. The INN's approach to addressing hunger and homelessness is patience. The INN moves at the pace of the guest. This long term-approach pays dividends because the guests trust that The INN is there to serve their needs. The INN partners with many agencies so that we can provide individualized plans for those who are homeless.

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**Amount Requested \***

2000000



## Budget Breakdown (specify how the funds will be used) \*

### The Budget

The INN will renovate the new building at 88-92 Madison Avenue, Hempstead to accommodate both the expansion of existing and the creation of new programs that will meet the needs of our growing guest population.

1. The Center for Transformative Change – social service center
2. Counseling space – Mental health and substance abuse counseling
3. Medical clinic
4. Bathrooms and showers
5. Clothing Boutique for “Dress for Success”
6. Warehouse space / delivery / donations area
7. Workforce development center

Draft drawings have been prepared, but once the purchase closes, by the end of April 2022, we will select an architectural firm to finalize the space requirements for each program and complete the design and planning required for the renovation to start. It is estimated that the architectural and mechanical costs will be 8% of the construction costs, \$321,300.

The current building is a warehouse and will only require partial demolition of non-structural walls inside. The demolition is estimated at \$150,000 based on 5,000 sq. ft. (at \$30 per sq. ft.)

The renovation of the new building is estimated to cost \$175 per square foot. The building is 22,950 sq ft and is estimated to cost \$4,016,250. This extra space is needed for The INN to provide the following services needed by the community:-

- Expand the social services program housed in the Center for Transformative Change (CTC) to meet the growing demand for assistance by the community. Since 2016, when the center opened at 108 Madison Avenue, 9,250 guests have visited over 66,000 times. Additional space is needed for our staff to meet individually with guests to develop plans of action that are custom tailored to meet their specific social services needs.
- Provide sleeping pods for temporary respite for guests during operating hours.
- Expanded the Clothing Boutique with adequate space to develop an enhanced “Dressed for Success “ work attire program.
- Additional showers will be added near the clothing boutique and sleeping pods.
- Dedicated clinic space that will enable our partner organizations, Long Island federally Qualified Health Center (LIFQHC) to provide medical clinics, and Central Nassau Guidance (CNG) to provide mental health and substance abuse counseling services on site, thereby eliminating transportation challenges to obtain services that are often difficult for the guests to overcome.
- New training suite for use in workforce development programs will be built to focus on preparing the guests for employment.
- Warehouse space will also be added. The current storage is on a lower level and makes movement of goods between programs difficult.



The estimated cost for furniture and fixtures and security is 5% of construction costs or \$200,813.

A contingency of 10% of construction has been added to the budget, for \$468,836.

The total budget for the renovation of 88-92 Madison Avenue is \$5,157,199.

Total cost breakdown of the project/program including all prior funding sources (public and private) and any amounts which remain unfunded \*

The INN has funded the purchase of the new building (\$5.7 million) from existing reserves and a bank loan that will be paid off by the sale of existing INN properties.

The renovation of the new space will cost \$5.2 million. This is broken down as follows:

• Soft Costs, Design, Permitting/Planning	- \$ 321,300
• Construction/Renovation – 22,500 sq. ft	- \$4,016,250
• Interior Demolition – 5,000 sq. ft	- \$ 150,000
• Furniture / Security cameras	- \$ 200,813
• Contingency	- \$ 468,836
Total estimated cost breakdown	- \$5,157,199

Funding Sources for this project are :

Cash received from individual donors and foundations	- \$ 300,000
Community Development Block Grant applied for	- \$ 75,000
Capital Campaign to start fall 2022	- \$2,782,199
Congressionally Directed Spending Request for FY 2023	- \$2,000,000
Total funding needs	- \$5,157,199

Total federal funds previously awarded to this project/program (Please respond N/A if not applicable) \*

N/A



Once completed, will the project or program require continued funding to maintain operation? If so, where will that funding come from?

Yes, from 7,000 individual donors and 3,000 c

Timeline and anticipated completion date for the project or program \*

The overall timeline for the project is 24 months, starting in May 2022 and completion by April 2024

May 2022 - December 2022 : project Pre-design and Architect selection

November 2022 - January 2023 : Architectural and mechanical Drawings

February 2023 - March 2023 : RFP and contractor selection, and logistics and phasing planning

April 2023 - May 2023 : Work permit approval

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December 2023 - February 2024 - Finishing and installation of fixtures

Contingency - March 2024 - April 2024

Federal Agency that would administer this funding \*

Department of Housing and Urban Developme



## Appropriations Bill (Found in Resource Guide) \*

- Agriculture, Rural Development, Food and Drug Administration and Related Agencies
- Commerce, Justice, Science and Related Agencies
- Defense
- Energy and Water Development and Related Agencies
- Financial Services and General Government
- Homeland Security
- Interior, Environment and Related Agencies
- Labor, Health and Human Services, Education and Related Agencies
- Military Construction, Veterans Affairs and Related Agencies
- Transportation, Housing and Urban Development and Related Agencies
- N/A

## Eligible Account (Found in Resource Guide) \*

Housing and Urban Development (HUD) Econo

List any public or private entities that have been identified as project sponsors in prior funding requests and/or that will help determine how the requested funds will be spent

N/A



List any stakeholders that support this request

Donald X. Clavin Jr. - Supervisor for the Town of Hempstead Supervisor,  
Waylyn Hobbs Jr. - Mayor of the Village of Hempstead,  
Dorothy L. Goosby - Senior Councilwoman for The Town of Hempstead,  
Melissa A. Connolly – Vice president, University relations for Hofstra University  
Rebecca Sanin - President/CEO Health and Welfare Council of Long Island (HWCLI)

Are there any known or anticipated community concerns associated with this project or program that could prevent it from moving forward? \*

The INN has been serving the community for the last thirty nine years years. We have provided services at this location for the last twenty years and have not been notified of any local concerns with our activities.

Please attach evidence of community support (e.g. op-eds, newspaper articles, letters from community members or other officials) \*

 Evidence of supp... 

A copy of your responses will be emailed to the address you provided.

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