



**Bilingual (Spanish & English)
SOCIAL WORKER**

DATE: February 5, 2024
POSITION: *FULL TIME – Director of DAI, men’s shelter*
LOCATION: *Donald Axinn INN, Hempstead, N.Y.*
HOURS: *Full-Time (Hours Mon – Fri: 9:00 a.m. – 5:00 p.m. with flexibility. Some evenings, weekend hours, and emergency on-call required).*

RESPONSIBILITIES:

- 1) *Manage the overall operations of the shelter.***
- 2) *Provide case management, support services, and crisis management to all guests at the DAI location.***
- 3) *Provide support and supervision of staff at DAI.***
- 4) *Daily documentation of activities (Case Notes, Staff Log, Incident Reports, etc.)***
- 5) *Maintain updated records in the DSS SPOT and LICH HMIS systems.***
- 6) *Encourage and monitor a positive living and working environment in the shelter.***
- 7) *Oversee socially acceptable behavior.***
- 8) *Provide outreach to shelter guests.***
- 9) *Ensure house rules and regulations are being followed.***
- 10) *Act as a liaison between the DSS, The State, and The INN***
- 11) *Ensure the house is always presentable.***
- 12) *Provide On-Call coverage to assist the Shelter Department as needed.***
- 13) *Provide homeless prevention/crisis intervention to guests of The INN***
- 14) *Participate in Team, Agency, and Departmental Meetings***
- 15) *Represent The INN at Community Meetings***
- 16) *Perform other assignments and/or duties as assigned.***

REPORTS TO: CHRO

SKILLS REQUIRED:

The ideal candidate must possess significant expertise regarding resources available to those who are homeless, including SSI/SSD, public assistance, housing resources and mental health/substance use treatment programs.

Candidate must be a compassionate listener, capable of developing individual care plans with The INN's guests and interacting effectively with DSS, partner agencies and other organizations involved in successfully transitioning those who are homeless to permanent housing and/or independent living.

The candidate must also possess excellent verbal and written skills and strong administrative skills to supervise a dedicated staff, oversee the shelter's management, and provide effective case management for guests. LMSW, supervisory, and case management experience is required. On-call coverage, some evenings, and weekends, is required. Candidate must have (LMSW) a Licensed master's degree in social work and at least three years in the field with management experience.

Please fax/email/mail resume w/ cover letter/salary requirements and why we should call you for an interview. Fax 516-486-8105, email to careers@the-inn.org. The INN, 211 Fulton Avenue, Hempstead, NY 11550. An E.O.E.



**Director of Men's Shelter
Bilingual (Spanish & English)
SOCIAL WORKER
Hempstead NY**

This is your chance to Join an organization where you will be able to Make a Difference.

***Full-Time (Hours Mon – Fri: 9:00 a.m. – 5:00 p.m. or 8:00 a.m. – 4:00 p.m.
With flexibility. Some evening and weekend hours, and emergency on-call required).***

The Interfaith Nutrition Network, Inc. (The INN) is a 501C3 not-for-profit organization located in Hempstead, NY that has been addressing hunger and homelessness on Long Island for over 38 years. We currently have an opportunity for a Social Worker to join our dynamic team.

The INN seeks a highly skilled, experienced Bilingual LMSW Social Worker with the experience, professional skills, and compassion to manage the Donald Axinn INN Men's Shelter. The Donald Axinn Men's Shelter is one of Nassau County's shelters, where a positive and supportive environment is provided for up to 21 guests.

The ideal candidate will have significant expertise regarding resources available to those who are homeless, including SSI/SSD, public assistance, housing resources and programs, and mental health/substance abuse treatment programs. Candidate must be a compassionate listener capable of developing individual care plans with The INN's guests and interacting effectively with DSS and partner agencies and organizations involved in successfully transitioning those who are homeless to permanent housing and/or independent living.

Candidate must possess excellent verbal and written skills and strong administrative skills to supervise a dedicated staff, oversee shelter management, and provide effective case management for guests. LMSW, supervisory, and case management experience is required. On-call coverage, some evenings, and weekends, is required. Candidate must have (LMSW) Licensed master's degree in social work and a minimum of 3 years in the field with management experience.

We offer a competitive salary and benefits package. If you have the passion and skills to succeed in this highly visible position, please submit your resume and salary requirements as described below.

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